

Temporary Enrollment Process for Delta College Students

Hello All,

We wanted to send a quick update to our partner schools to ensure that you have the most up to date information about the measures Delta has taken to help your students successfully transition from high school to Delta College as a dual or traditional student.

We know our region's high school students are excited about attending Delta College and we are looking forward to have them join the Pioneer Family. We recognize that some students have not had the chance to complete all of the steps in the admissions/enrollment process with the current "Stay at Home" declaration. Delta has identified temporary alternative solutions to accommodate your students to help them get enrolled. Below you will see the steps that students should take as well as how you can help students in this transition.

Incoming Freshman Students

New Delta Students (with high school transcripts and/or test scores on file):

In the upcoming weeks new students will be sent an email to their personal email accounts that they used to apply to the college. Embedded in the email will be an intake form that the student must complete that will assist us in the advising process. Once the form is received the student will be contacted by our staff to review the form and schedule them for a virtual orientation session. The student will then get a ZOOM email invitation from their Student Success Advisor to virtually plan and register for their courses.

New Delta Student (without high school transcripts and/or test scores on file):

We know many of your students have not had the opportunity to take an ACCUPLACER test, so they do not have placement scores to work with an advisor. For those students, we have worked with our faculty and now have a temporary placement process in place that will be used to determine appropriate course placement. In order for our academic advisors to make these determinations, students will need the following submitted:

- High school transcript
- SAT or PSAT scores
 - All high school transcripts, SAT or PSAT scores should be submitted to admit@delta.edu in a PDF format or through Parchment

Dual Enrolled Students

Returning Dual Enrolled Students:

All current dual enrolled students who wish to take dual enrollment courses for the 2020-2021 academic year are able to register for courses. Students may register now for classes and we will work through the tuition authorization form (TAF) as permissible. **They will need that documentation on file prior to the start of classes.*

New Dual Enrolled Students for Fall 2020:

You likely have students who have started the process but have not taken ACCUPLACER or not started the process at all. We want to make sure all students are able to take advantage of the opportunity for dual enrollment at Delta College. For those students who wish to take courses but do not have a placement score (ACCUPLACER) we have a temporary placement process in place that will be used to determine appropriate course placement. Students will need to submit the following:

- High school transcript
- SAT or PSAT scores
- [Tuition Authorization Form](#) (Please provide the TAF or an email indicating the approved course options. This email will be accepted as school approval & signature at this time)
 - All high school transcripts, SAT or PSAT scores should be submitted to dualenrollment@delta.edu in a PDF format or through Parchment
 - All tuition authorization forms should be submitted to dualenrollment@delta.edu in a PDF format
- The Dual Enrollment office will facilitate follow up with a student success advisor for any student who will need temporary placement.

New Dual Enrolled Students for Spring 2020:

You may have students who originally planned on starting at Delta for Fall 2020, but have now decided to start during the Spring semester (which begins May 11). These students are in a unique position because the semester starts before they have their diploma, which makes them a dual enrollment student, but the semester ends after they have their diploma, which means the high school is not obligated to pay for the class so they do not need to be involved. Students need to submit the following:

- An [application](#), choosing “dual enrollment” as the student type, for Spring 2020
- High school transcript
- SAT or PSAT scores
- [Tuition Authorization Form](#)- This only has to be signed by the student and their parent or guardian. If the student is 18 or older, then they do not need a parent signature.
 - All high school transcripts, SAT or PSAT scores should be submitted to dualenrollment@delta.edu in a PDF format or through Parchment
 - All tuition authorization forms should be submitted to dualenrollment@delta.edu in a PDF format

**If any of your dual enrollment students have questions or need assistance please have them reach out to dualenrollment@delta.edu.*

How You Can Help

- More than likely you will be receiving requests from students in regards to providing high school transcripts, SAT and PSAT scores. We understand that the transcript may not be complete based on the current conditions. However, our staff will be using temporary measures to help students get into the appropriate courses. If you can help get those materials to them or us would be most appreciated.

Thank you again for your patience as we work our way through these challenging times. Feel free to reach out if you have any questions or concerns. We are always available to further discuss how we can partner to ensure our students remain in the educational pipeline, moving forward as they pursue their higher educational goals.

Sincerely,

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